



**MAYBERRY  
MELDRUM  
ANDERSON**

ACCOUNTANTS  
& TAXATION  
CONSULTANTS

## YOUR LOCAL **NUMBER LOVING** ACCOUNTANTS



INDIVIDUALS



SUPERFUNDS



BUSINESSES

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# SELF MANAGED SUPER FUNDS

## END OF YEAR CHECKLIST



We take pride in the relationships formed between ourselves and our clients: Our vision is for you to feel that the accountant client relationship is our highest priority.

- Bank Statements for full financial year
- Loan Statements for full financial year
- Property – Loan Contract
- Property – Lease agreements & date of the last property valuation
- Property- Bare Trust Deed for new property purchased with finance
- Shares – Buy & sell contracts/statements
- Dividend Statements and SRN/HIN details
- Other Investments – details of purchase or income statements and annual tax statements
- Rental Statements
- Rental Expenses – copies of invoices
- Insurance – copy of policy and annual insurance invoice
- Investment Strategy and copies of any minutes drafted in the year (signed)
- Copy and proof of ownership of overseas assets (if any)